

CentraLink® Data Management System Routine Operations On-Demand Operator Training Validation Checklist

This course will use the CentraLink Data Management System PEP to Go and PEP Connect as a training resource.

The student places a checkmark beside the competency when it is completed. When all competencies are checked, the instructor and operator sign and date below as a record of completion.

Topic/Tasks	Completed
Software Overview	
Describe the purpose of CentraLink	
Describe the communication flow	
Log into CentraLink	
Identify commonly used icons and toolbars	
Log out of CentraLink	
Sample Management	
Define result and sample statuses	
Describe Samples browser colors	
Describe Sample Status Overview features	
Result Management	
Search for samples using Review and Edit icon	
Describe Review and Edit features	
Use Review and Edit features	
Review results for status, severity, and color, windows preferences	
Quality Control	
View QC results	
Define QC lot numbers, reference and target ranges	
Reset QC severities	
Generate QC reports, LJ graphs and export data	
Configure patient QC moving averages	
Maintenance & Troubleshooting	
Navigate LIS Downtime procedure	
Stop and start translators	
Perform proper shutdown and startup of the server	
Monitor server and investigate common issues	
Perform Daily Operations	

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Instructor:

Student:

Date:

What was most helpful to you during this program?

How can we improve this program to make it more meaningful to you?